



Express Your Pride In Riverside!

**“BECOME ONE OF THE CODE 51”
CODE ENFORCEMENT COMMUNITY VOLUNTEERS**

The City of Riverside Code Enforcement Division is looking for **51** of the best and most enthusiastic Volunteers who will assist a fast-paced, dynamic and progressive Code Enforcement Division. The Division is part of the City's Community Development Department and is responsible for enforcing the Riverside Municipal Code. By doing so, a safe and attractive community is informed and maintained.

When you “Become ONE of the CODE 51”, your duties may include:

Supporting Field Operations by:

- Illegal Sign Removal
- Addressing Illegal Vendors
- Issuing Parking Notices
- Conducting Field Inspections

Providing Office & Other Support by:

- Investigative Research & Noticing
- Answering Phones, Filing & Data Entry
- Distributing Educational Information
- Community Events & Outreach

Recruitment Process:

Complete a volunteer application (you may include a resume). Applications will be accepted on an on-going basis and reviewed regularly. If a vacancy exists and your application is approved for an opportunity to “Become ONE of the CODE 51”, then you will be notified and scheduled for an oral interview with Code Enforcement staff members.

If selected after the oral interview, a thorough background investigation will be conducted and fingerprinting is required (applicants may be disqualified for a criminal record). The investigation may include checks of employment and personal references. A Department of Motor Vehicles records check will be required.

Program Requirements:

All CODE 51 Code Enforcement Community Volunteers will receive training which will include a basic introduction to the Code Enforcement profession, an overview of responsibilities as a Volunteer and must successfully complete an initial 16 hours training period with a Field Training Code Officer.

CODE 51 Code Enforcement Community Volunteers are non-paid positions and are required to volunteer a minimum of 16 hours per month (including any meetings). There are regular trainings and monthly “All-Hands” Division meetings which Volunteers are strongly encouraged to attend.

If you are selected to “Become ONE of the CODE 51”, your duties will be varied, tasks ever changing and the hours will fly by! **Do you think you have what it takes to “Become One of the CODE 51”?**

[APPLY HERE](#)

**Riverside Code Enforcement
(951) 826-5633**

“Working Together to Provide a Safe and Attractive Community”

